Admission Guidelines
for International Students
International Admissions

[2nd Campus(Cheonan)]

Global Dynamic 상명대학교 SANGMYUNG UNIVERSITY

Contents

[Form]

☐ Application for Admission

☐ Letter of Consent

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Ⅰ. Application Category

College	Category	Admission Type			Category			Note
		New Admissions				**Transfer Admissions**		
College of Global Humanities	Humanities	Division of Area Studies	Major in Japanese studies		Humanities	Division of Area Studies	Major in Japanese studies	▪ All 'Division of Area Studies' applicants must apply for 'Division of Area Studies' [major is not selectable]
			Major in Chinese studies				Major in Chinese studies	
			Major in English studies				Major in English studies	
			Major in French studies				Major in French studies	
			Major in German studies				Major in German studies	
			Major in Russian studies				Major in Russian studies	
		Department of Korean Language and Culture				Department of Korean Language and Culture		
College of Design	Arts	School of Design	Major in Visual Communication		Arts	School of Design	Major in Visual Communication	▪ New admission students for 'School of design' must apply for 'school of design' [major is not selectable] [Transfer admission students must select and apply for major]
			Major in Fashion Design				Major in Fashion Design	
			Major in Interior Design				Major in Interior Design	
			Major in Ceramic Design				Major in Ceramic Design	
		Department of Textile Design				Department of Textile Design		
		Department of Industrial Design				Department of Industrial Design		
College of Arts	Arts	Department of Theatre, Film, and Arts Management	Film and Media Major	Directing & Staff	Arts	Department of Theatre, Film, and Arts Management	Film and Media Major	Directing & Staff	▪ All 'Department of Theatre, Film, and Arts Management' applicants must select major and particular unit major
				Acting				Acting	
			Theatre Arts Major	Theory			Theatre Arts Major	Theory	
				Acting				Acting	
			Arts and Cultural Managements Major				Arts and Cultural Managements Major		
		Department of Photography and Media Contents				Department of Photography and Media Contents		
		Department of Theatre Art & Design				Department of Theatre Art & Design		
		Department of Cartoon and Animation				Department of Cartoon and Animation		
College of Convergence Technology	Humanities	Department of Global Finance Management			Humanities	Department of Global Finance Management		▪ New admission students for 'School of Convergence Sports' must apply for School of Convergence Sports' [major is not selectable] [Transfer admission students must select and apply for major]
	Natural Sciences	Department of Plant and Food Science			Natural Sciences	Department of Plant and Food Science		
		Department of Environment & Landscape Architecture				Department of Environment & Landscape Architecture		
	Physical education	School of Convergence Sports	Major in Sports Management		Physical education	Department of Sports Industry		
			Major in Lifetime Sports & Leisure			Department of Lifetime Sports & Leisure		
College of Engineering	Engineering	Department of Electronics Engineering			Engineering	Department of Electronics Engineering		
		Department of Software				Department of Software		
		Department of Smart Information and Telecommunication Engineering				Department of Smart Information and Telecommunication Engineering		
		Department of Management Engineering				Department of Management Engineering		
		Department of Green Chemical Engineering				Department of Green Chemical Engineering		
		Department of Civil Engineering				Department of Civil Engineering		
		Department of Infromation Security Engineering				Department of Infromation Security Engineering		
		Department of System Semiconductor Engineering				Department of System Semiconductor Engineering		
		Department of Human Intelligence and Robot Engineering				Department of Human Intelligence and Robot Engineering		

※ Excluding the College of Education, students are selected regardless of student quota.

※ Application form must be written in Korea.

Ⅱ. Application/Selection Timeline

Category	Date	Notes
Application	May 29, 2019 (10:00) ~ June 12, 2019 (17:00)	■ Off-line submission - In-person (Cheonan campus, Office of International Relations) - Post (Refer to page 5) ■ On-line submission: Email(c-isst@smu.ac.kr) ■ Application fee payment 120,000KRW (Refer to page 7)
Deadline for Document Submission	May 29, 2019 (10:00) ~ June 12, 2019 (17:00)	■ Mail or in-person submission; all documents must be received prior to deadline. ※ Excluding the test date, offices will be closed on Saturdays and Sundays.
Exam Room Announcement	[Applicants in Korea] June 18, 2019 (14:00)	■ Will be announced at the SMU Office of International Affairs website (http://uni.smu.ac.kr)
	[Applicants overseas] June 20, 2019 (14:00)	■ Exam date and place will be notified by email
Written Exam / Interview	[Applicants in Korea] June 28, 2019 (13:00)	■ Must enter exam room 20 minutes in advance
	[Applicants overseas] July 1, 2019 ~ July 5, 2019	
Admission Decision Notification	July 11, 2019 (14:00)	■ Will be announced at the SMU Office of International Affairs website (http://uni.smu.ac.kr)
Payment of Tuition	July 15, 2019 - July 18, 2019	
Issuance of Admission Certificate	July 22, 2019 - July 25, 2019	
New Semester Begins	September 2, 2019	

※ The above dates may change depending on university policy

III. Qualifications

1. New Admissions

A. International students with both parents who are foreign nationals

(Exception: Taiwanese students with just one of the parents having foreign nationality may apply.)

B. Must have completed (or must be expected to complete) at least 12 years of primary and secondary education at foreign or domestic institutions.

C. The above curricula will be admissible only if they are in accordance with the standard national curriculum of either Korea or the corresponding country based on relevant legislation.

2. Transfer Admissions (3rd year)

A. International students with both parents who are foreign nationals

(Exception: Taiwanese students with just one of the parents having foreign nationality may apply.)

B. Students who have completed(or are expected to complete) at least 2 years of studies at formal four-year post-secondary institutions in Korea or in any other foreign countries, or those recognized as having equivalent academic background based on relevant legislations.

C. Students who have completed, or are expected to complete, post-secondary education in Korea or in any other foreign countries, or those recognized as having equivalent academic background based on relevant legislation.

D. Above academic background will only be accepted if they are regular education course based on Korean or Other nation's education legislation, and students with other education qualification(Such as 'General Equivalency Diploma', 'Remote education course', etc) may not apply.

3. Common matters

A. If applicants and/or applicants' parents are dual national who acquired Korean nationality they will not be qualified.

B. Acceptance and interpretation of academic qualifications are decided by decided by the 'Admissions Management Committee' of Sangmyung University.

C. Applicants must had acquired overseas nationality prior to certain date.

- New admission: Before entering high school

- Transfer admission: 3 years before the admission application date

IV. Special Attention for Applicants

1. The applicant may only apply for one academic program.

2. Applicants may not be registered with other universities while registered with Sangmyung University. Tuition fees can be refunded according to Sangmyung regulations if they give up admission after tuition has been paid(Upon withdrawing before a semester begins, full tuition can be refunded. Upon withdrawing after a semester begins, a partial refund will be allowed according to Sangmyung regulations).

3. Applicants will be disqualified if considered to be unfit to study at the University, independent of the number of students to be admitted.

4. Among admitted students, those without TOPIK level III may be required to take additional Korean language courses recommended by Sangmyung University.

5. Admission will be revoked if it is proven that the student has been accepted through forgery, deception, or other actions of unlawfulness or dishonesty.

6. Admission will be cancelled if a visa is not issued from the Korean Government. All tuition will be refunded excluding the admission fee.

7. Applicant's name on the application form must be identical to that on the passport.

8. Applicants will be responsible for all disadvantages resulting from errors, omissions, or mistakes.

9. All application forms in any circumstances will not be returned after being submitted.

10. International students applying for recruitment on demand', except for those with both parents who are foreign nationals, should not apply for international admissions over six times(Including other schools). Admission will be cancelled if it is proven that the student has applied over six times for international admissions.

11. Please note that 'Application/Selection' schedule is different for 'Applicants in Korea' and 'Applicants overseas'

12. All international students are required to enroll in health insurance('National Health Insurance' or 'International Student Insurance') during their school year.

13. All international students must live in Dormitory for their first semester.

14. Sangmyung university collect a minimum personal information with the consent of the applicants at the time of application. Collected personal information is only used for 'Admission' and 'Academic administration', and after the admission collected personal information is used for 'Education', 'Administration', 'Research', etc.

    ※ Personal information includes: name, alien registration number, application category, major, nationality, school, phone number, Email address, name of the guardian, phone number of the guardian, account number etc [kept for 10 years]

V. Application submission

1. Application method

   A. Off-line application:

   ※ Visit Cheonan campus, Office of International Relations in-person to apply or submit the documents by post.

   ※ Post the documents (Address: International Student Services Team, Sangmyung University,31, Sangmyungdae-gil, Dongnam-gu, Cheonan-si, Chungcheongnam-do 31066, KOREA

   B. On-line application: Submit the documents via E-mail(c-isst@smu.ac.kr)

2. Dates of Application Submission

 - From May 29, 2019 (10:00) ~ June 12, 2019 (17:00)

   ※ Off-line application submission (visiting in person) is available from 10:00 to 17:00 on weekdays during the reception period.

   ※ Off-line application submission(by post) and on-line application(via E-mail) are only accepted if the arrival of documents at the 'Office of International relations' are before the deadline.

3. Matters for Attention Before Submitting Application

   A. All items must be complete, and applicants are responsible for all disadvantages resulting from errors, omissions, or mistakes.

   B. Cancellation or amendment of the application form is not possible once it has been submitted.

   C. A digital self-portrait of file size no greater than 300kb is necessary before submission. (The 3.5cm x 4.5cm photo must be taken within 3 months of admission.)

   D. All inquiries regarding the application submission and fee payment should be directed to Cheoan campus, International Student Services Team (041-550-5058).

VI. Application Fee

1. Total : KRW 120,000 or USD 110
2. Method of payment: Off-line application(in person): On-line remittance(Confirmation of remittance to be submitted) or make a payment to 'International Student Services Team' in cash.

   ※ Account Information

Remittance in Korea	Remittance in Overseas
- Bank name : 우리은행 - Account holder : 상명대학교(천안) - Account number : 1005-601-280830	- Bank name : WOORI BANK CHEONAN BRANCH - Account holder : SANGMYUNG UNIVERSITY(CHEONAN) - Account number : 1005-601-280830 - SWIFT CODE : HVBKKRSEXXX - Branch address : 135-6 WONSEONG-DONG, CHEONAN-SI, CHUNGCHEONGNAM-DO, KOREA - Branch Phone number : +82-41-562-9121(ext.511)

3. About refund of application fee
   A. Based on Higher Education Act 3 of Article 42, Clause 2, it is possible to receive partial or whole refund of application fee if involved in any situation below:
   1) Payment made in excess by mistake: Amount of payment made in excess
   2) Applicants not being able to participate in admissions due to problems caused by Sangmyung University: Full amount of application fee
   3) Applicants not being able to participate in admissions because of natural disaster: Full amount of application fee
   4) Applicants not being able to participate in admissions because of illness, accident or any other unavoidable circumstances(Must be able to prove with valid documents): Full amount of application fee
   5) Applicants that have been partially admitted but have not made it to the final phase: Amount of application fee excluding admissions fee used during previous phase
   B. If any balance of application fee is left, it will be returned to applicants.
   C. The refund of application fee will be made through account transfer or by person.

VII. Application Documents

1. Application Form

No.	Category	Form	Content
1	Sang myung University Format	Application form	■ Download from the website and fill-in before submission(Submit the documents in-person/by post/via E-mail)
2		Letter of consent	■ Download from the website and fill-in before submission
3		Financial affidavit for tuition fees and livingexpenses	■ Download from the website and fill-in before submission

No.	Category	Form	Content
4	Academic Documents	Certificate of academic background	■ New admission applicants (select one from below) ‣ Copy of high school graduation certificate ‣ Original certificate of the expectant graduation(high school) ■ Transfer admission applicants(Select one from below) ‣ Copy of college graduation certificate ‣ Original certificate of enrollment or original certificate of the expected completion of 2 years(or more) of academic courses ‣ Original certificate of expected graduation (college) ※ Applicants that have submitted the certificates of expected graduation, expected completion of 2 years(or more) of academic courses, or of enrollment must submit the originals before the beginning of the semester.
5		Transcript	■ New admision applicants ‣ Original transcript of high school ■ Transfer admission applicants ‣ Original transcript from college/university, with notarized Korean or English translation (The credits of the courses taken or the hours of the courses held every week must be indicated on the report card)
6		Certification of academic verification	<Chinese graduates> ■ New admission ‣A final certificate of academic background confirmed by the consulate or select one from below -Verified Huikao(会考) Certificate of Acceptance -Verified Huikao(会考) Official Transcript Certificate -Verified Gaokao(高考) Official Transcript Certificate -Verified Vocational/Technical School Certificate of Graduation ■ Transfer admission ‣A final certificate (undergraduate or attendance) confirmed by the consulate or select one from below -Verified Certificate of University Graduation -Verified Certificate of College Graduation -Verified Certificate of university enrollment -Verified Transcript of University or College ■ Required documents mentioned above are available from China Education Verification Institute(China Academic Degrees & Graduate Education Information : www.cdgdc.edu.cn, China Credentials Verification : www.chsi.com.cn) ※ The confirmed documents should be original documents containing the certification number and the QR code and any documents that do not have valid certification will not be accepted. ■ Confucius Institute in Seoul (Korean Verification Authority) (www.cis.or.kr, Tel : 02-554-2688, cis88@cis.or.kr)

No.	Category	Form	Content
6		Certification of academic verification	<Non Chinese Graduates> ■ New admission : Certificate of High School Graduation confirmed by the consulate or through Apostille ■ Transfer admission : Certificate of College graduation(Certificate of student status or certificate of course completion) confirmed by the consulate or through Apostille ※ Certification of academic verification should be submitted in English. If not possible, please contact International Student Services Team. ※ Vietnamese students can submit certification of academic verification either from Korean Consul in Vietnam or from Vietnamese Consul in Korea.
7		Copy of passport	■ Copy of the page that shows the personal information
8		Copy of ID	■ Copy of ID of the applicant and his/her parents
9	Nationality Confirmation	Original Certificate of Family Relations	■ Chinese Students : Copies of Hukoubu and notarized family relation certificate(Chinese or English version) ■ Vietnamese Students : Birth Certificate and Family Register ■ Japanese Students : Family Register ■ Students from USA, Mongolia, etc : Birth Certificate ※ If documents are not issued by Chinese or English, the applicant must submit notarial certificates.
10		Proof of parents' citizenships	■ In case of divorce or death of parents, notarized certificate of divorce or death issued by the government of the location must be submitted (corresponding applicant)
11		Copy of alien registration	■ Copy of front and back, only for applicants residing in Korea.
12		Certificate of entry and exit [Immigration certificate]	■ Only for applicants currently residing in Korea.
13		Proof of Denationalization	■ Only for applicants that have changed nationality after born.
14	Financial Certificate	Certificate of balance	■ Financial Certificate equivalent to USD18,000(If the certificate doesn't provide an expiration date, the certificate should be issued within the 30 days prior to application to Sangmyung. If an expiration date is provided, the certificate should be issued within 6 months prior to application to Sangmyung University) ■ Submit applicant's or applicant's parents' Financial Certificate(If applicants submit a Financial Certificate of parents', the applicant must submit copies of notarized family relation certificate(Chinese or English version)
15	Other documents	Achievement screening data	■ Only applies to applicants in the area of Arts & Physical Education
16		Grade report of TOPIK	■ Applicants who have obtained level 3 or above in TOPIK
17		Official English proficiency test score report	■ Applicants with TOEFL 530(CBT 197, iBT 71), IELTS 5.5, CEFR B2, TEPS 600 or higher
18		Certificate of completion of Korean Language Academy course	■ Certificate of completion of most recently attended Korean Language Academy course(Class/ attendance date noted)

※ 1 set of application form must be submitted for each applicant.

※ Except for certain documents such as Certification of Academic Verification or etc which are required when applying or changing status of Visa, all application forms will not be returned after being submitted.

2. Special attention about submitting application form
  A. All applicants must submit the application form and related documents to the Cheonan campus, International Student Services Team(by postal service or visiting) prior to the deadline. (Submission by post or in-person both available)

    Applicants may submit the certificate of academic verification and notarized family relation certificate (Chinese or English version) by the day of the written exam/interview (May 24, 2019)

  B. Applicants with Certificates of Student Status, Graduation (expected), and Transcript issued in countries other than China should submit the "Apostille Confirmation" issued at the corresponding country-appointed governmental agency (Korea : the Ministry of Foreign Affairs and Trade).

    ※ In case of countries that are not subject to the Apostille Agreement, the applicant should submit "Foreign Educational Institutional confirmation" or "consular confirmation" issued at the Korean consul in the country where corresponding schools are located.

  C. Transfer applicants from combined five-year programs of high school and college in China must submit the certificate of academic verification issued by China Academic Degrees & Graduate Education Development Center(CDGDC, website : www.cdgdc.edu.cn) or China Higher Education Student Information and Career Center(CHESICC, website : www.chsi.com.cn), and their transcripts need to indicate separate curriculums of high school and college programs with the number of credits and hours on them.

  D. Applicants from special schools different from typical high school system in China must submit the certificate of academic verification issued by CDGDC or CHESICC(must submit within the deadline)

  E. Forms written in languages other than Korean, English or Chinese should be submitted with notarized Korean or English translation.

  F. Original copy should be submitted for all documentary evidence. (With the exception of documents that are indicated to submit the copy form)

  G. Applicants expected to graduate or expected to complete regular courses must additionally submit the original graduation certificate or attendance certificate before the beginning of the semester, or otherwise, admissions will be cancelled.

  H. In case applicants do not submit additional documents when asked by Sangmyung University, the admission can be revoked.

3. Submitting place of the application form

Category	Submitting place	Remark
Domestic	(우) 31066 충청남도 천안시 동남구 상명대길31 상명대학교2캠퍼스(천안) 한누리관 202호	Registered mail or visiting
International	International Student Services Team, Sangmyung University,31, Sangmyungdae-gil, Dongnam-gu, Cheonan-si, Chungcheongnam-do 31066, KOREA	Postal service through international postal agency or visiting

Ⅷ. Selection Method and Standard

1. Applicants that are exempt from Korean test administered by Sangmyung University

A. Must achieve at least Grade 3 in TOPIK(Test of Proficiency in Korean) administered by the Korea Institute for Curriculum Evaluation.

(In case of applicants for Arts and Physical Education, they must achieve at least Grade 2 in TOPIK)

B. Must complete at least Grade 4 at the Sangmyung University International Language and Culture Education Center or at the language center of other universities.

(In case of applicants for Arts and Physical Education, they must achieve at least Grade 3)

C. Applicants who have completed at least 2 years of studies at formal four-year universities or applicants who have completed two-year colleges in Korea

Application	Category	Selection Element Allotment		Total Mark
		Interview	Achievement Screening	
New Admission	■ All Humanities, Natural Sciences, Engineering category ■ Part of Arts, Physical education category - School of Convergence Sports - Department of Photography and Media Contents - Film and Media Major(Directing&Staff) - Theatre Arts Major(Theory) - Arts and Cultural Managements Major	100	-	100
	■ Part of Arts, Physical education category - Department of Cartoon and Animation - Department of Theatre Art & Design - School of Design - Department of Textile Design - Department of Industrial Design - Film and Media Major(Acting), Theatre Arts Major(Acting)	80	20	100
Transfer Admission	■ All Humanities, Natural Sciences, Engineering category ■ Part of Arts, Physical education category - Department of Sports Industry, Department of Lifetime Sports&Leisure - Department of Photography and Media Contents - Film and Media Major(Directing&Staff) - Theatre Arts Major(Theory) - Arts and Cultural Managements Major	100	-	100

	■ Part of Arts, Physical education category
	- Department of Cartoon and Animation
	- Department of Theatre Art & Design
	- Major in Visual Communication,
	  Major in Fashion Design,
	  Major in Interior Design,
	  Major in Ceramic Design
	- Department of Textile Design
	- Film and Media Major(Acting),
	  Theatre Arts Major(Acting)
		80	20	100

2. Applicants that must take Korean test administered by Sangmyung University

Application	Category	Selection Element Allotment			Total Mark
		Written Test (Korean Language proficiency)	Interview	Achievement Screening	
New Admission	■ All Humanities, Natural Sciences, Engineering category ■ Part of Arts, Physical education category - School of Convergence Sports - Department of Photography and Media Contents - Film and Media Major(Directing&Staff) - Theatre Arts Major(Theory) - Arts and Cultural Managements Major	40	60	-	100
	■ Part of Arts, Physical education category - Department of Cartoon and Animation - Department of Theatre Art & Design - School of Design - Department of Textile Design - Department of Industrial Design - Film and Media Major(Acting), Theatre Arts Major(Acting)	40	40	20	100
Transfer Admission	■ All Humanities, Natural Sciences, Engineering category ■ Part of Arts, Physical education category - Department of Sports Industry, Department of Lifetime Sports&Leisure - Department of Photography and Media Contents - Film and Media Major(Directing&Staff) - Theatre Arts Major(Theory) - Arts and Cultural Managements Major	40	60	-	100
	■ Part of Arts, Physical education category - Department of Cartoon and Animation - Department of Theatre Art & Design - Major in Visual Communication, Major in Fashion Design, Major in Interior Design, Major in Ceramic Design - Department of Textile Design - Department of Industrial Design - Film and Media Major(Acting), Theatre Arts Major(Acting)	40	40	20	100

※ The level of Korean test administered by Sangmyung University is similar to Grade 3 in TOPIK or Grade 4 of Language Centers in Universities.

※ All applicants with the same score will be accepted.

3. Achievement screening for the applicants in the area of Arts & Physical Education

   A. Achievement screening

Application	Category	Screening Content	Note
New Admission	Department of Cartoon and Animation	Figure drawing, watercolor painting, etc (3 pieces) ※ Size : A3 (width 42cm X Length 30cm)	Original work of art
	Department of Theatre Art & Design		
	School of Design		
	Department of Textile Design		
	Department of Industrial Design		
	Film and Media Major(Acting)	1 Acting perfomance (with in 10 minutes)	Performance recorded data(CD or USB)
	Theatre Arts Major(Acting)		
Transfer Admission	Department of Cartoon and Animation	Figure drawing, watercolor painting, etc (3 pieces) ※ Size : A3 (width 42cm X Length 30cm)	Original work of art
	Department of Theatre Art & Design		
	Major in Visual Communication		
	Major in Fashion Design		
	Major in Interior Design		
	Major in Ceramic Design		
	Department of Textile Design		
	Department of Industrial Design		
	Film and Media Major(Acting)	1 Acting perfomance (with in 10 minutes)	Performance recorded data(CD or USB)
	Theatre Arts Major(Acting)		

B. How to submit Data

The art work must be original work of applicant that is drawm in A3, and perfomance recorded data must be stored in CD or USB as a file playable by 'Windows Media player'

4. Selection Standard

Successful candidates are selected after considering their ability to learn based on the result on written test (TOPIK), Interview, achievement screening (Arts & Physical Education) and capacity of each academic program.

5. Applicants graduating from foreign or domestic institutions with official agreements with Sangmyung University are selected through a different admission process.

IX. Scholarship and Tuition

1. Scholarship
   A. Sangmyung International Student Scholarship(Entrance Scholarship)
   - In the first semester, students will be awarded scholarships depending on the admission records
   - Amount of scholarship: 100%, 70%, 50%, or 30% of tuition (Entrance fee excluded)
   B. Language Excellence Scholarship
   - Students with special language abilities will be awarded a scholarship in the first semester.

Korean Proficiency Test	Scholarship awarded	Notes
TOPIK level IV or above	50% of tuition	Entrance Fee excluded

   ※ Students who achieved exellet grade in TOPIK may receive extra 'Living expense support' during the school year

   C. All applicants who have completed education program at 'Sangmyung University International Language and Culture Education Center' will be eligible for scholarship amount of 100% entrance fee and 50% tuition fee in their first semester.
   D. Students from developing countries
   Students from developing countries will be awarded scholarship or living allowance which correspond to 20% of tuition fee in the first semester. The sum amount of scholarships and living allowance can not exceed 20% of tuition fee.
   ※ The list of developing countries can be limited within that of ODA countries and can be added by Sangmyung University. ODA countries in 2019 include Kyrgyzstan, Pakistan, Mongolia, Nepal, Laos, Philippines, Uzbekistan, Vietnam, etc.
   ※ Please refer to www.odakorea.go.kr to check out the list of ODA Lower Middle Income Countries.
   ※ Students who are eligible to receive more than 2 scholarships will be limited to receive the bigger amount of scholarship only.
   E. Sangmyung Excellence Scholarship: Students will be awarded a scholarship as below depending their grade of last semester.

Grade point average (Out of 4.5)	Scholarship awarded	Remark
4.0 and above	100% of tuition	
3.5 and above, but lower than 4.0	50% of tuition	
3.0 and above, but lower than 3.5	40% of tuition	
2.5 and above, but lower than 3.0	30% of tuition	

   F. Common matter:
   - Scholarship for first semester shall not be awarded in duplicate(Limited to receive 1 scholarship with bigger amount).
   - Admission fee shall be charged only for the first semester of attendance (new admissions, transfers), and will not be covered by scholarships.
   - Scholarships for students from partner institutions will be awarded according to the details of the agreement.

2. Tuition

[Tuition Fee of the Fall Semester, 2019 for foreigners]   (Unit:KRW)

category	Entrance Fee①	Tuition②	Student Union Fee③	Alumni Fee④	International student insurance fee⑤	Total⑥ (①+②+③+④+⑤)
Humanities	604,000	3,472,000	15,000	30,000	130,000	4,251,000
Natural Sciences	604,000	4,125,000	15,000	30,000	130,000	4,904,000
Engineering	604,000	4,397,000	15,000	30,000	130,000	5,176,000
Physical Education	604,000	4,192,000	15,000	30,000	130,000	4,971,000
Arts	604,000	4,516,000	15,000	30,000	130,000	5,295,000

※ Tuition Fee may change depending on university policy.

※ Students with existing health insurance(National Health Insurance or Private Health Insurance) should submit a copy of their health insurance policy at the International Student Services Team before the tuition payment is made.

※ International student insurance is temporarily set and it may change afterward.

Ⅹ. Others

1. Dormitory

A. All international students must live in Dormitory for their First-semester.

B. Housing fee

- On-Campus Dormitory: Twin room, one semester(4 months), unit: KRW

Category	Dorm A (Male, Female)	Dorm B (Female)	Remark
Dormitory fee	1,092,000	840,000	▶Dorm A: ₩273,000/month (Individual shower room, toilet) ▶Dorm B: ₩210,000/month (Public bath, toilet) ▶Gas, electricity, water cost included ▶Free LAN connection
Deposit	10,000	10,000	
Total	1,102,000	850,000	

- Off-Campus Dormitory: Twin room, one semester(4 months), unit: KRW

Category	'DongBo' Apartment (Male, Female)	Remark
Dormitory fee	365,000	▶91,250/month(excluding deposit) ▶Gas, electricity, water cost not included ▶No meal offered(individual kitchen) ▶Free LAN connection
Deposit	200,000	
Total	565,000	

※ Above price is for the 2019 spring semester and the price may change depending on University policy.

C. Please contact International Student Services Team for airport pick-up and other inquiry regarding the dormitory. (International Student Services Team 82-41-550-5058)

2. VISA Issuance Process

  A. Issuing Standard Admission Permit

    1) Those successful candidates who registered within the registration period must apply for the "Standard Admission Permit" to apply for the visa.

    2) Issuance period of Standard Admission Permit: July 22, 2019 - July 25, 2019

  B. D-2 (Studying Abroad) Visa Application & Issuance

    1) Applicant staying in Korea

      A) Applicant who possesses D-4 (General Study and Training) visa shall visit the immigration management office when receiving the "Standard Admission Permit" to apply "Stay Qualification Alteration Permit" and change the visa to D-2 visa.

      B) Application : Local immigration Office (Cheonan)

      C) Required Forms

        (1) "Standard Admission Permit" issued by Sangmyung University and receipt of tuition payment

        (2) Passport and Alien Registration Certificate (corresponding applicant)

        (3) "Stay Qualification Alteration Permit" (Stocked at the immigration management office)

        (4) Verified certification of most recently attended academic institution

        ※ Copies of academic verification will be returned to students after confirmation

        (5) Original certificate of Korean bank balance with more than USD $18,000 deposit under applicant's name(Applicants must check the minimum bank balance before visa application because each immigration management office might have different bank balance guideline.)

        ※ The certificate should be issued within the 30 days of Visa application(The certificate issued at overseas banks is not allowed to submit)

        (6) 1 Color portrait(3.5cm × 4.5cm) with light background, taken within the last 3 months

        (7) Certificate of completion of most recently attended Korean Language Academy course (class/attendance noted) and grade certificate

        (8) Fees (KRW 100,000 revenue stamp , KRW 30,000 Alien Registration Certificate)

        (9) Certificate of Business Registration(will be given by Sangmyung University)

        (10) Proof of Residence

        ※ Additional documents may be required during the audit process.

        ※ Students must change sojourn status before the beginning of the semester to avoid penalty.

    2) Applicants residing overseas

    Applicants currently residing overseas should apply for a D-2 visa at their local Korean embassy or consulate.

      A) Required Forms

        (1) Passport

        (2) "Standard Admission Permit" issued by Sangmyung University and receipt of tuition payment

        (3) Verified certification of most recently attended academic institution

        (4) Original certificate of Korean or overseas bank balance

        ※ If applicants submit a Financial Certificate of parents', the applicant must submit in a notarized English certificate of the family member's relationship

        (5) Certificate of Business Registration(will be given by Sangmyung University)

        ※ Students should prepare two original documents(Verified certification of most recently attended academic institution, original certificate of Korean or overseas bank balance, etc) that are needed as application documents for admission and visa application documents

        ※ Additional document may be required during the audit process.

      3) Other documents for those staying in Korea and residing overseas : Medical Certificate of

Tuberculosis

    ※ Students from 19 countries(China, Sri Lanka, Russia, Uzbekistan, Thailand, Vietnam, India, Nepal, Indonesia, Pakistan, Mongolia, Bangladesh, Philippines, Republic of the Union of Myanmar, Cambodia, Malaysia, East Timor, Kyrgyzstan, Laos) must submit the Medical Certificate of Tuberculosis including chest X-ray examination issued within 3 months by designated hospitals.

  C. Alien Registration

 Accepted students should apply foreign registration at the local branch office of Korea Immigration Service in Seoul within 90 days from the date of arrival in Korea.

    □ Required forms

      1) Passport

      2) 3 color ID photos (3cm x 4cm, taken within 6 months)

      3) Alien Registration Application Form (Stocked at the Immigration Management Office)

      4) Certificate of Student Status (Only when applying after the beginning of school)

      5) Proof of Residence

      6) Fees (KRW 30,000)

      7) Medical Certificate of Tuberculosis

        ※ Students from 19 countries(China, Sri Lanka, Russia, Uzbekistan, Thailand, Vietnam, India, Nepal, Indonesia, Pakistan, Mongolia, Bangladesh, Philippines, Republic of the Union of Myanmar, Cambodia, Malaysia, East Timor, Kyrgyzstan, Laos) must submit the Medical Certificate of Tuberculosis including chest X-ray examination issued within 3 months by designated hospitals. But students, who submitted the Medical Certificate of Tuberculosis to their local Korean Embassy or the local branch office of Korean Immigration Service in Seoul for Visa application or change of Visa, doesn't need to submit it again.

  D. Relocation

  Upon change of residence, he/she shall notify the immigration management office within 14 days of moving.

    □ Required forms for address change

      1) Registration form for address change (found at Immigration Service Center)

      2) Passport

      3) Alien Registration Card

  E. Control and Prevention of Illegal Stays

  Foreign students who are listed below shall be reported to the immigration management office within 2 weeks to prevent illegal stay.

    1) Those who did not register during the registration period of each term or who were on-leave of absence.

    2) Those whose attendance rate is extremely poor and leads to the conclusion that his/her study can not be continued.

    3) Judged as whose studying purpose is finished due to resigning, being expelled, graduation or missing.

3. About international student insurance fee

  A. Health Insurance is mandatory for international students who study in Korea during their stay in Korea.

  B. Students with existing health insurance(National Health Insurance or Private Health Insurance) should submit a copy of their health insurance policy at the International Student Services Team before the tuition payment is made.

■ Address (Contact)

(우) 31066 충청남도 천안시 동남구 상명대길31 한누리관 202B 국제학생지원팀

International Student Services Team, Sangmyung University,31, Sangmyungdae-gil, Dongnam-gu, Cheonan-si, Chungcheongnam-do 31066, KOREA

TEL : 82-41-550-5058 / FAX : 82-41-550-5058 / E-mail : c-isst@smu.ac.kr

XI. Undergraduate Programs (Departments and Majors)

Division of Area Studies

College of Global Humanities, Division of area study consists 6 different majors(Major in Japanese studies, Major in Chinese studies, Major in English studies, Major in French studies, Major in German studies, Major in Russian studies). All freshmen completes undergraduate curriculum for basic understanding of the various regions of the world and promotion of humanities literacy on their first year, and after that they enter the major course to promote their ability to become an expert of the relevant region. After entering the major courses, in 'language study field' students will learn the advanced language of the region in a step, in ' Region study field' students will learn about the society, culture and history of the region, and in 'Applied Region study field' students will deeply learn the cooperate culture, international relations, political/economical status of the region by method such as an academic seminar.

Major in Japanese studies

In Major in Japanese studies trains students with creative talents who may contribute to social development and exchange od international culture between Korea and Japan in period of modernization of information, internationalization and competition by teaching experties in practical Japanese language, Japanese linguistics and Japanese culture. We produce humanistic intellectuals who are suitable for the era of globalization by exchanging with leading universities in Japan and teaching expertise and practicality of Japanese literature based on various local experience programs.

Major in Chinese studies

China, which achieved remarkable economic growths in the end of 20th century by reform and opening, is achieving sustained economic growth even in 21st century and the external status of China is growing higher day by day. Moreover since economic and cultural exchanges between Korea and China have become more active in recent years, training experts in Chinese studies is very significant both socially and nationally. Major in Chinese studies does our best to train experts who can fluently use Chinese language and carry on the tasks in each field related to China based on a comprehensive knowledge of Chinese history and culture, Chinese political economy and society

Major in English studies

Major in English studies aims to train global experts who has humanistic creativity and professional practical skills based on a command of English language and insight into the culture of English speaking region. After completing the subjects of regional studies and general subjects for training humanities skills for a basic understanding of global communication ability and target region, the course provides academic and practical subjects that improve English proficiency through English use and practice, and also a wide range of subjects covering English literature, English linguistic, English translation, English education, English-speaking regions' culture / geography / society / politics / economics / history. According to the aptitude and the career path of the students, the education based on the Career Road Map (CDR) will be provided and students will acquire professional and practical working ability.

Major in French studies

Major in French studies aims to train students with a wide range of professional knowledge and practical skills in French language proficiency, humanities and French language. Major in French studies covers not only France but also French-speaking countries across the globe such as countries in Europe, Africa and North America. The major offers education of the diverse social and cultural exchanges with the French-speaking countries around the world and the current status of Korean companies in the region. In the area of language studies, students learn French language from the basics to progressive courses encompassing current affairs, business, political economy, and cultural arts. In the area of regional studies, students will learn the humanistic basics of social, cultural and artistic and multi-cultural situations in France, Europe and the French speaking regions. In the area of application of regional studies, the students will carry out deepening study for social advancement and advancement such as study of international relations in French language, economic exchange with France and EU, French language, French cultural contents and culture industry.

Major in German studies

In the 21st century, Germany has emerged as a center of Europe and the world in many aspects such as politics, economy and culture. The spiritual culture of the German language, which has been called the 'country of poets and philosopher', was accepted as an example of modern culture in Korea from early on, and the experiences of overcoming the nation's division, and the sound corporate culture brings us many inspirations to us today. Major in German studies aims to train excellent professionals who can command on German language in everyday and practical affairs and who acquired in-depth knowledge of the culture, history, politics and economy of German speaking countries such as Germany, Austria and Switzerland.

Major in Russian studies

Major in Russian studies is a major that educates various fields such as society, culture, history, economy, diplomacy and etc. of Russia and Russian-speaking Central Asian countries which are emerging in the new international order in the 21st century. Those countries with rich natural resources and a wide market, are newly establishing themselves as close economic and geopolitical partners of Korea in the future. The primary educational objective of this major is to focus on training Russian language skills that are used as official languages in Russia and Central Asia. And based on the language skill, students will acquire various regional knowledge such as social, cultural, historical, political, economic and diplomatic aspects of Russia and Central Asian countries, and will be trained to acquire wide range of geographical literacy that is indispensable for future interactions with the region.

Department of Korean Language and Culture

Department of Korean Language and Culture aims to train creative and reasonable professionals with humanistic character and to train human resources capable of serving the society with expertise in Korean language and culture. By operating major education emphasizing practicality and creativity, the department trains practical professionals who can contribute to the globalization as well as the intrinsic development of Korean language and culture, and who can also provide Korean language cultural contents to advanced information and technological society.

In particular, the centered course contains Korean language courses for foreigners to train talented people who can teach and introduce Korean language and culture to foreigners.

School of Design

 School of Design consists of 4 specific majors: Major in Visual Communication, Major in Fashion Design, Major in Interior Design, and Major in Ceramic Design. The curriculum consists of university policy liberal arts education and undergraduate basic design education, and students choose their major field of study that meet their needs from their second year. Based on the educational philosophy of Culture + Human + Emotion + Strategy, School of Design aims to train global design leaders with international senses, creative design leaders leading the knowledge-based information society, and multi-functional design leaders required by the nation. Also School of Design pursues the vision of the revival of the design industry by training the next generation of design leaders that encompass creative design, professional technique, and design management reflecting the modern design paradigm.

Major in Visual Communication

 Major in Visual Communication is a major that teaches methods and techniques for visualizing various information and messages and delivering them to users effectively. This major educates a wide range of areas from offline (editing, typography, graphic design, information design, brand design, illustration) to online (mobile, web, app, game, UI, UX, BX). The second year students will study the fundamentals and principles necessary for visual design, and the third and fourth graders will be provided professional education to demonstrate their leadership in the industrial field through practical education through deepening and developing their majors. In addition, through international exchange with foreign universities and industry-university-affiliated programs, Major in Visual Communication trains design experts with highly specialized and international competitiveness.

Major in Fashion Design

 Major in Fashion Design aims to train professionals with creative and sensuous aesthetic sense that leads the high value-added fashion industry in a diverse and specialized social structure of modern society. Major in Fashion Design focuses on educating fashion professionals with creative intelligence by providing education of theoretical study, innovative design and planning ability of fashion design, and also by providing various practical subjects that can build professional clothes and production ability.

Major in Interior Design

 Major in Interior Design is the first major in Korea to establish bachelor course of interior design. This major studies and teaches the design of the internal space of a building that is directly related to human living lives. In Major in Interior Design, full-time professors who majored in design and construction, and the instructors with professional knowledge and practical experiences are constantly developing educational systems to train creative interior designers with an international sense. Through this education, students majoring in this major have been awarded the top prize in the main contests in Korea, and after graduation they are evaluated as excellent in their ability to adapt from their career directors.

Major in Ceramic Design

 Major in Ceramic Design aims at the fusion education that realizes ceramic design as product based on understanding of creative thinking ability, problem solving method and various ceramic technology. Through the education, students will acquire practical knowledge and experience to become the leaders of the next generation of ceramic design field by

acquiring strategic planning ability, design capability based on ceramic technology, and business management ability. After graduation, students will be able to choose variety of career paths such as leader in the ceramic industry, product planning and strategy manager in the ceramic industry, creative director in the living life industry, and director of product design and development in related industries.

Department of Textile Design

Textile design is the process of transforming various patterns and using techniques into fabrics that are the closest to human life and converting them into fabric suitable for use. The department aims to educate textile designers who have the qualities to systematically study these design processes and to create valuable fabrics that fulfills diverse consumer's needs.

The department provide education of the design process of textile materials, various techniques and textile product planning by subdividing the subject by weaving, dyeing, knitting, pattern design, and material planning to understand various means of expression using textiles and textiles. Each subjects are organically interconnected to develop infinite possibilities of expression depending on the individual's capabilities. Based on the knowledge and experience gained through the curriculum, and by learning the realism and technical sense of the field, students can become the creative textile designers and textile experts who will lead the future of the Korean textile industry

Department of Industrial Design

The Department of Industrial Design aims to train creative design leaders of the next generation, and focuses on the development of creative design talents by establishing the specialization training of advanced information culture and design along with design theory and technical education necessary for various industries. The department focuses on differential design education which can provide creative problem solving ability based on systematic design detailed education process such as design research, analysis, practice, evaluation / review with education conditions such as design theory, practice, and field learning. The Department of Industrial Design, which always leads the development of culture in accordance with the needs and expectations of society, has an innovative educational system that accepts new technologies quickly and reflects them in education, and provides education that trains students to acquire comprehensive design skills required to grow as a future-oriented professional design leader in the future.

Department of Theatre, Film, and Arts Management

Department of Theatre, Film, and Arts Management consists of 3 specific majors: Film and Media Major, Theatre Arts Major, and Arts and Cultural Managements Major. The future-oriented high-tech film industry, which invests a large amount of capital to create enormous added value, is attracting attention as a combination of information and communication technology and the Korean wave enthusiast that captures the whole world. Film and Media Major trains professional staffs in the field of film and video and a variety of image content personnel. Theatre Arts Major consists of 2 specific tracks(Theory, Acting) and focuses on training theatre professionals who will lead the 21st century by operating the stage-by-stage performance production classes, and assigning suitable instructors and curriculums for each track. Arts and Cultural Managements Major provides systematic knowledge, skills, and qualities that are needed by arts and crafts managers through theory and practice, and trains competent personnel for cultural and artistic planning and management that will lead the Korean culture field by carrying out competency-based education.

Film and Media Major

Film is an art that instills dreams of the future based on human creativity and imagination. It is also a kind of future-oriented industry that creates huge added value with large-scale capital investments. In nowadays digital film has become very popular due to the integration of information and communication technologies. In accordance to this nature of film, Film and Media Major trains talented professionals who will lead the future of advanced film art and film industry. Considering the fact that the cultural, artistic and industrial values of film and media are getting higher, Film and Media Major operates high level of theoretical education on film and media. And also the major trains talented individuals with practical skills by offering practical education in various fields such as directing, shooting, and acting which are necessary for creating a movie or media content.

Theatre Arts Major

Theatre Arts Major focuses on training theatrical professionals who will lead the 21st century. The major aims to train intellect and sensibility to be equipped as a theater person by operating practical training based on theoretical course, and to educate theatrical professionals with virtue and personality that can demonstrate his skills as an artist through stage-based performance production classes in each grade years.

Arts and Cultural Managements Major

Arts and Cultural Managements Major aims to contribute to the promotion of culture and arts, the growth of creative industries, and the promotion of cultural welfare of the people by training culture, art, planning and management professionals who will lead the Korean culture in the creative culture-based economy era. For that Arts and Cultural Managements Major operates competency - based education systematically provided through theory and practice that will offer Knowledge, skill, attitude, and knowledge that demanded to culture-arts managements professionals.

Department of Photography and Media Contents

Department of Photography and Media Contents is a department that will be the prospective leader of the art and cultural contents industry which was newly established by the merging of the Department of Photography & Media and the Department of Digital Contents. The department aims to develop scientific thinking and creative thinking according to the time concept of photography and image contents and to educate aesthetic modeling sense. For that, to offer creativity, technique and various skills that can only be obtained at the industrial site, the department provides combination of various theoretical and practical lessons, and operates internship programs cooperating with industry. Because Department of Photography and Media Contents educates core field of the modern industry, which is a new field of study combining traditional art, creativity, knowledge and technology, the department can train highly versatile professionals with storytelling and planning skills to create innovative ideas by operating basic curriculum but also subjects based on fusion of art and knowledge information. For that, Department of Photography and Media Contents sets up main tracks such as photographs, video contents, and edutainment contents, and organizes a systematic learning system for each track to operate the curriculum.

Department of Theatre Art & Design

Sangmyung University's Department of Theatre Art & Design was established in 1996 as the first bachelor course in Korea, and the department produced a lot of talented professionals in fields of performing arts such as theater, dance,

opera, musical, broadcasting, film, and art. The department is operates fusion art education program specified into stage design, stage costume and dress design, stage lighting and sound design, production design, and pure art. This educational system became the foundation of the academic foundation and the standard of Korean stage art and technology study. Sangmyung University's Department of Theatre Art & Design aims to train responsible artists who will lead the future culture by developing creative value of artists, and to provide ethical professionals who have technical and academic competencies.

Department of Cartoon and Animation

Department of Cartoon and Animation operates a professional manpower training centered on cartoon and animation major. The Cartoon Major teaches the whole process of making cartoons from planning, story, continuity, to editing. It offers in addition to planning, training to create comic works from the setting of the character in the story to the production method. Also in order to concentrate on training high-tech culture arts professionals who can lead the changing multimedia environment, Cartoon Major is strengthening new technology based lessons such as game planning / graphic and interactive contents based on cartoon contents, and aims to train professionals who will lead new era of 21st century cartoon through various international exchanges and collaborative projects. The Animation Major has an integrated curriculum operating platform for each grade that takes into consideration practical work on basic education so that it can adapt well to rapidly changing industrial field. The Animation Major students will be able to work in the variety of related industries after graduation such as production and planning of 2D / 3D game and various media correspondence animation, Character Design for Animation, Game, Movie, Background Art, Special Effects, Character Figure Production, independent animation creator, and APP contents that is recently appearing.

Department of Cartoon and Animation provides the combination of theoretical and practical education. The department utilizes and operates complex theories and basic theories of visual arts ranging from paintings, visuals, to photographs. Based on this education the department aims to train creative talents that will lead the future fusion culture industry with international competitiveness by widening the possibility of industry-university cooperation through practical multi-disciplinary curriculum

Department of Global Finance Management

Department of Global Finance Management is a reorganized department from Department of Finance & Insurance(established in 1989) in 2017 to flexibly respond to changing business environment. Based on the past 27 years of history, the department aims to train professionals with globalization, innovation and leadership that are required in the 21st century global business environment through new leaps and bounds. The department objects to provide education of various management techniques and theories that supports economists to survive and develop in uncertain times like nowadays, and to provide practical education that enables to solve problems by applying theory to the field. Currently the department provides education programs in the fields of general management, finance, insurance and accounting, and plans to gradually expand the education into marketing, management strategies, and human resources management. As a result of strong demand-oriented education, many alumni are active in the fields of finance and insurance, domestic companies with potentials and foreign companies. Students and their parents' are very satisfied by the results of high employment rate and the fact that most students are employed in the field of industry associated with their major.

Department of Plant and Food Science

Department of Plant and Food Science deals with the plant food industry such as the development, production, utilization and processing of plants. The Plant and Food Science consists of three fields. The field of Development is a filed of creation and dissemination of new plants, including biotechnology, breeding, and tissue culture. The field of production includes facilities and control fields necessary for production technology and production of applied plants. The field of utilize is a field of storing, processing and distributing the developed and produced applied plants. Because Department of Plant and Food Science pursues industrial applications based on information on applicable plants and foods, logical thinking ability to systematically study the basic and application knowledge and skills of natural sciences are required. Department of Plant and Food Science is a department that requires logical thinking ability to systematically integrate relevant knowledge and skills of natural and social sciences, and the department aims to train global leaders in the future plant and food industry that are aiming at the development and industrialization of plants and foods using biotechnology and information technology in the fields of plants and food industries, where values for environment and health are highlighted.

Department of Enviroment & Landscape Architecture

Based on the Green Technology, the Department of Environmental Landscape Architecture provides the education of macro ecological engineering such as urban planning / architecture / landscaping / public design / environmental design / environmental impact assessment / environmental ecological restoration / and environmental ecological planning, and also provides the education of planning, designing and constructing outdoor spaces and facilities that meet in everyday life such as urban gardens / urban gardening / rooftop greening / street trees / landscape design / street facilities / children's play facilities. The department aims to train creative talents through three-dimensional learning methods such as theory, field practice, and practical training. The department was selected as 'CK, University for Creative Korea' by Ministry of Education in year 2014 and is capable of supporting 'CK Scholarship' to students and students can acquire 1 professional qualifications every year and as a result they can obtain 3 or 4 qualifications before the graduation. In addition, the department is actively engaged in on-the-job training and internship training that is linked to the companies in related industries, and to fulfill the 100% employment of graduates, the department operates career program such as corporate mentoring system that offers students experience of various career planning and practicing programs. Also the department collaborates with Department of Civil Engineering to operate interdisciplinary program 'Major in Ecology Convergence Design Engineering'. This allows from 1st graders to 4th graders to be awarded not only a Bachelor of Science of Environmental of Landscape Architecture major but also they can be awarded a Bachelor of Engineering of Ecology Convergence Design Engineering major.

School of Convergence Sports

School of Convergence Sports consists of two major majors: Major in Sports Management and Major in Lifetime Sports & Leisure. The curriculum consists of university's liberal arts education and undergraduate basic education, and students can choose their specific major in their second semester of first year, and study chosen major course from the second grade. School of Convergence Sports aims to train global sports leaders with an international sense, convergent leaders who will lead a knowledge-based information society, and professional practitioners who can meet social demands based on cultivating humanity, professionalism and convergence ability. The recent interest in the sports industries has led to a new paradigm shift and augmentation of various sports infrastructures. In accordance with this social atmosphere, it is necessary to provide education for enhancing global job performance by integrating education with other studies to provide professional manpower who are required in the high value-added sports field.

Therefore based on the educational philosophy of fostering convergent and practical talents with global capabilities, School of Convergence Sports aims to train next generation sports leaders with creativity and expertise to Understand and Perform 21st Century Sports.

Major in Sports Management

The changes in awareness of sports and the increase in participation due to the improvement of people's standard of living have led to the transformation of paradigm of sports major field and promoted the increase of various sports infrastructures. In accordance with this social atmosphere, it is very urgent to train professional manpower in various fields required in high value-added sports field. Therefore Major in Sports Management aims to educate students who will lead the Korean sports industry after graduation with practical skills connected with other disciplines and theoretical and practical skills related to various sports fields through operation of various educational programs and various sports R & D and academic projects.

Major in Lifetime Sports & Leisure

Major in Lifetime Sports & Leisure aims to train social sports instructor, exercise prescription and sports rehabilitation specialist, health education specialist, sports administration and management specialist to fulfill the goal of physical education that is to foster healthy and competent societies and democratic citizens through physical activities and sports. There are a variety of professors in the field of social and physical education, exercise prescription rooms with advanced scientific equipments, laboratories such as motion analysis room and sports rehabilitation room, gymnasium with latest equipment and equipment, soccer field with night lighting facilities, tennis court, Squash courts, basketball courts and other training.

Department of Electronics Engineering

Department of Electronics Engineering is a core department of Sangmyung university's 'Program for Industrial needs-Matched Education' that aims to educate professionals with the ability to utilize and control the hardware in the fields of electricity, electronics, computers and software. The department develops professions of electronic system hardware and related software development ability by providing education that is based on combination of academic foundation through theory and practical basics through laboratory practice. The students learn various programming languages such as C, C ++ and JAVA as well as basic theories such as electronic circuits and digital systems, and learn various application techniques such as internet, embedded system, computer vision, and mobile software. The learned major ability is eventually structured and put into practical use through the 'Capstone design' courses. The department also provides field-oriented and demand-oriented education based on cooperation with various electronics industry and IT industry. And the department operates Internships, on-the-job training, industry experts seminars, CEO lectures, and other programs to support students' employment after graduation.

Department of Software

Department of Software is a core department of Sangmyung university's 'Program for Industrial needs-Matched Education', that trains creative professionals with theoretical and practical skills in filed of software development for the 21st century intelligence information society. Software industry plays an important role in many areas of our society, including the Internet of things, information security systems, big data collection and analysis, intelligent systems, automobiles, robots and automation devices. The department aims to develop basic software ability and to

develop creative problem solving, and software design and development ability based on the harmony of practical skills through academic foundation and laboratory practice through theory. The department provides on-site and demand-oriented education based on the curriculum focusing on design and laboratory practice with cooperation with various software companies, and IT industries. The department works on various practical training programs such as field work projects, internships, expert seminars, and CEO lectures and also operates a Graduate school laboratory to study software detailed technology. Department of Software was selected as a 'Program for Industrial needs-Matched Education' department by Ministry of Education and recieves support fund of 5 billion KRW annually, therefore has the sufficient support and suitable condition to provide excellent education to train workforce.

Department of Smart Information and Telecommunication Engineering

Department of Smart Information and Telecommunication Engineering is a leading department of Sangmyung university's 'Program for Industrial needs-Matched Education'. The department was selected as an excellent department and received support fund of 'CK, University for Creative Korea' by Ministry of Education in year 2015 and 2016. The department trains core workforce who are required in internet and telecommunication(Commonly referred as "Smart Devices") industry which is Korea's core industry. One computer per student is supported for experimental education environment and the department operates 6 credit program major education that completes theoretical learning by practical exercises. Students who want to create their own IT engineering work, such as smart phone Apps, drones, unmanned automobile control, wireless communication system design or has a career plan in the related field of industry, may apply for Department of Smart Information and Telecommunication Engineering. By the time of graduation students will find theirselves as a proud IT engineers.

Department of Management Engineering

Our society is now entering into a society in which convergence between various disciplines such as 'production', 'finance' and 'service' is emphasized. In the past most problems were solvable with a single technique or theory by specialist in single specific field, but in nowdays there are many complicated problems that only experts with various fields of knowledge and experience can provide clues to solve the problems. Department of Management Engineering trains and provides professional workforce who are capable of solving the inefficiency and optimization problem of operation that has been traditionally pursued in the field of industrial engineering, and who can resolve various management difficulties in financial services, public institutions, and government systems more efficiently. For that Department of Management Engineering trains students to acquire business knowledge, engineering knowledge and business mind by focusing on educating in fields of marketing, production management, financial engineering, management science, and service management.

Department of Green Chemical Engineering

Based on traditional chemical engineering, Department of Green Chemical Engineering provides focused education in field of environmental, renewable energy and biotechnology related subjects that determine the quality of life of mankind. The department aims to foster chemical engineering engineers with in-depth expertise and excellent working abilities that can play a pivotal role in the specialized chemical industry. The course is designed to train theoretical and practical chemical engineering experts by providing systematic education on the basics and core subjects of chemical engineering, theoretical lessons and laboratory exercises that can be applied to specialized fields such as environmental pollution prevention and control, renewable energy, and biotechnology.

Department of Civil Engineering

Department of Civil Engineering is a study that designs, constructs, supervises and maintains social overhead capital facilities such as roads, bridges, ports, airports, dams, tunnels, subways, canals and railways. These infrastructure are large in scale therefore they require to be safely designed, while need to be economical as well. Department of Civil Engineering is a department that teaches basic knowledge and professional skills for safe, economical design, construction, supervision and maintenance. The department was selected for 'CK, University for Creative Korea' by Ministry of Education and works it's best to specialize and characterize students' profession. The department objects to train students to become practical professionals with international competitiveness by Improving ability to process foreign language and computer information, providing creative and practical major education, developing practical ability with practical training, securing of expertise on core and latest major technology, and improving business promotion / presentation ability.

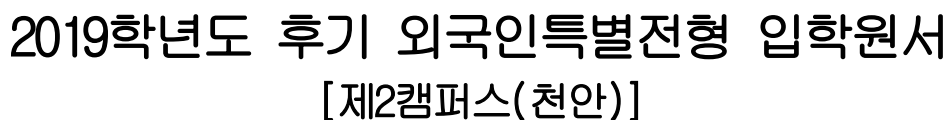## Department of Information Security Engineering

Department of Information Security Engineering is a department that fosters the top experts in filed of information security, which is the core technology of the information society. For that the department offers a stereoscopic curriculum on information security technologies, and the whole curriculum is focused on the improvement of creative thinking ability and practical training. A student who successfully completed the curriculum of this department will become an expert with the highest level of expertise in filed of information security with knowledge of 'Cryptographic Technology', 'Information Security System Design Technology', 'Information Security Program Development Technology', 'Security SoC Design Technology', 'Internet Application Technology' and etc.

Department of System Semiconductor Engineering

Department of System Semiconductor Engineering is a core department of Sangmyung university's 'Program for Industrial needs-Matched Education', that provides extensive theoretical and practical design training programs to become system semiconductor Engineer engineers. System Semiconductor is a core term for data processing in all computer devices and is a jargon that encompasses everything from CPUs developed by Intel to proprietary processors that control smart phones. Every IT device contains one or more system semiconductor components, and therefore students can choose a very broad career path in the IT field. The department aims to fulfill design work by connecting theoretical learning with practical training. And major course subjects are designed as special 6 credit program major educations by 'Program for Industrial needs-Matched Education', therefore students can receive remarkably different engineering education compare to any other engineering universities.

Department of Human Intelligence and Robot Engineering

Department of Human Intelligence and Robot Engineering aims to train experts who has technology-intensive and creative profession in field of intelligent robots and artificial intelligence which is the core field of creation of high-value in the future. The department strives to train practical and professional workforce by operating practical training of creative and latest technology, practical education program based on industry-academy-industry demand, various employment support programs and etc. In detailed and focused filed the department expertises in artificial intelligence, robot design, unmanned/automated technology, human-robot / robot-robot interfaces.

2019학년도 후기 외국인특별전형 입학원서

[제2캠퍼스(천안)]

고 사 응 시 지 역	한 국 □ 해 외 □		사 진 (3.5cm × 4.5cm)
지 원 구 분	신입학 □ 편입학(3학년) □		
모 집 단 위			
수 험 번 호			
성 명 / 한 글			
영 문			

생 년 월 일	년 월 일	성 별	남 □ 여 □
국 적		출 신 국 가 신 분 증 (I D) 번 호	
여 권 번 호		외국인등록증번호	
한 국 내 주 소	(우 -)		
한 국 내 연 락 처	자택전화 : 휴대전화 :		
출 신 국 내 주 소	(우 -)		
표준입학허가서 수 령 지	국내 □ 해외 □ (주소:)		
출신국내연락처	자택전화 : 휴대전화 :		
메 신 저 I D			
최 종 학 교 명			
전 자 우 편	@		
보 호 자 성 명 / 부	(한글) (영문)		
모	(한글) (영문)		

년   월   일

지원자 :   (날인 또는 서명)

상 명 대 학 교 총 장 귀 하

Letter of Consent

(학적조회동의서)

should be written by applicant only(반드시 지원자가 직접 작성)

영문으로 작성(Please fill it out in English)

To whom it may concern :

This letter is to confirm that I attended (*Name of School _____).

I have applied to Sangmyung University in Seoul, Korea for the Fall semester of 2019 academic year and agreed that this university could officially request my academic records from previously attended schools.

(이 서류는 본인이 _____ 학교에서 수학하였음을 확인할 목적으로 작성되었습니다. 본인은 2019학년도 후기 상명대학교 외국인 특별전형에 지원하였으며, 전형 과정에서 상명대학교가 귀 학교에 학적관련 서류를 공식적으로 요청할 수 있다는 사실에 동의합니다.)

In this regard, I would like to request your full assistance to Sangmyung University when they contact you regarding verification of enrollment and transcripts.

(따라서 본인의 성적과 재학사실에 관한 상명대학교의 요청에 대하여 귀 학교의 적극적인 협조를 요청합니다.)

【Student's records】

Enrolled Name : *_____
학적부상의 성명

Date of birth : *_____/_____/_____(mm/dd/yyyy)
생년월일

Date of admission(or transfer)   : *_____/_____/_____(mm/dd/yyyy)
입학(또는 편입) 일자

Date of graduation(or withdrawal) : *_____/_____/_____(mm/dd/yyyy)
졸업(또는 학적변동) 일자

【School Information】

School Name : _____
학교명

Address : _____
학교주소

Zip code : _____
우편번호

Telephone Number : _____
전화번호

Fax Number : _____
팩스번호

Sincerely yours,

*_____   *_____/_____/_____(mm/dd/yyyy)
 Signature   Date

Financial Affidavit for Tuition Fees and Living Expenses

(유학경비부담서약서)

(Please fill it out in English.)

I. Information on the Applicant (지원자 인적사항)

1. **Name** : (한글)_____ (영문)_____
   성명   KOREAN   ENGLISH

2. **Sex** : male(남) ☐ / female(여) ☐
   성별

3. **Date of Birth** : _____/_____/_____(*mm/dd/yyyy*)
   생년월일

4. **Citizenship** : _____
   국적

5. **Address** : _____
   주소

II. Information on other Sponsors (유학경비를 부담할 개인)

Indicate the person(including yourself) that will be responsible for your tuition fee and living expenses [학비와 생활경비를 부담하게 될 개인(본인 포함)에 대한 정보를 기입하십시오.]

1. **Name** : _____
   개인

2. **Relationship** : _____
   지원자와의 관계

3. **Date of Birth** : _____/_____/_____(*mm/dd/yyyy*)
   생년월일

4. **Occupation** : _____
   직업

5. **Address** : _____
   주소

6. **E-mail Address** : _____
   이메일주소

7. **Telephone number** : _____ - _____ - _____
   전화번호   국가번호   지역번호   전화번호

8. **Mobile Phone Number** : _____ - _____ - _____
   휴대폰번호   국가번호   식별번호   휴대폰번호

I guarantee that I will be responsible for the tuition fee and living expenses of the applicant for the duration of the whole program.

(본인은 상기 지원자의 유학기간 중 일체의 경비부담을 보증합니다.)

* _____ * _____ * _____/_____/_____(*mm/dd/yyyy*)
Name   Signature   Date

Global Dynamic 상명대학교 SANGMYUNG UNIVERSITY