**2021 winter session regular course**

**Application Eligibility - A high school diploma or the equivalent is the minimum requirement for admission**

**▣ Application Deadline:**

**Deadline for receiving electronic documents: 2021.11.08 (Mon)**

**▣ Required Documents**

**1. 1 color portrait photo**

**(Student's name must be signed on the opposite/back side of photo)**

**2. Application form**

**(Designated format of institute: download)**

**3. Copy of passport**

**4. Copy of Identification card**

**5. Certification of the Last attended school or diploma (must be notarized)**

**6. Official academic transcript (all semesters)**

**7. Certificate of work experience (Only applicants who graduated before 2018)**

**8. Bank balance certificate of one’s financial guarantor (more than USD 9,000)**

**9. Certificate of employment & Parents’ Income certificate**

**10. Copy of the parents' identification card & passport**

**11. Original copy of Family Relation Certificate (F.R.C) (If your bank balance is in the name of your parents, a family relationship certificate is required (notarized document))**

**Student may also ask to submit additional documents.**

**Method of Application: By Mail or visit in person**

**▣ Tuition & Fees (Korean currency)**

**¯ Application fee: +₩ 50,000**

**¯ Tuition fee: ₩1,500,000 (1 semester)**

**¯ D-4 visa applicant must pay 2 Semesters tuition fee**

**▣ Tuition fee payment deadline:**

**Deadline: 2021.11.25 (Thurs)**

**▣ Course Duration**

**2021 winter semester term: 2021.12.13 (Mon) ~ 2022.02.21 (Mon)**

**▣ Notification of Acceptance & Admission Certificate**

**After documents screening, the ILCEC will inform student regarding acceptance to the program and will provide ILCEC bank account details. Following to this, ILCEC will issue an Admission Certificate along with certificate of full payment to apply for Student Visa.**

**Address: Room 401,133 Dongsung Road, Jongno-gu, Seoul, 110-809 Korea**

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